



Contact Us

A full application pack is available from our website. All completed applications are to be sent to Dawn Beese.

dbeese@emmausmac.com

Phone – 01384 210542

Online - www.emmausmac.com

For specific questions about the role and/or to request a visit, please contact Dawn Beese

E-MAIL: dbeese@emmausmac.com

EMMAUS
CATHOLIC MAC
Our journey with Christ

We are recruiting for a MAC Business Partner

Required for an immediate start

**Grade 10 (SCP 32-35) Salary Range: Annual £36,371 to £39,571 FTE (Pro rata reduced hours)
Part-time, hours to be agreed (min 16hrs max 24hrs) TTO + training days**

Emmaus Catholic MAC is looking to appoint an experienced, proficient school business professional to work between two Emmaus Schools, based in Stourport and Brierley Hill, and support the Central Team. The role will suit an experienced SBM that is looking to reduce their hours.

Putting our children and young people first, always, the core purpose of the Central Team Services is to support our ten Emmaus Catholic MAC schools so that Principals and key staff can focus on driving high quality teaching and learning for ALL pupils, in all of our schools, in line with our MAC vision:

“Excellent Catholic education for all, in the heart of our communities: nourishing faith, nurturing talent and fostering aspiration”

The successful candidate will play a key role in delivering our MAC vision by supporting Emmaus Catholic MAC’s Finance and Operation functions with the day-to-day school activities. Our team members are talented, professional, supportive, caring and ambitious with the drive to achieve success. We are looking for an equally talented and dynamic team member to strengthen further our already excellent SBM provision.

If you meet the requirements of the job description and person specification and feel that you could make a positive difference to our central services, then we can’t wait to receive your application.

Closing Date: Monday 21st November 2022 5.00pm

Interviews: Thursday 24th November 2022

Emmaus Catholic MAC is committed to safeguarding and promoting the welfare of children and young people. This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974. All applicants must be able to provide documentation to prove their right to work in the UK.



THE ARCHDIOCESE *of* BIRMINGHAM

